



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

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July 2, 2012

Dr. Willard Lewallen
President
West Hills College Coalinga
300 Cherry Lane
Coalinga, CA 93210

Dear President Lewallen:

The Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges, at its meeting June 6-8, 2012, considered the Follow-Up Report submitted by the College.

The Commission notes the need for improved effectiveness associated with District Recommendation 1 below, and requires West Hills College Coalinga to demonstrate that this recommendation has been fully implemented, meeting associated Accreditation Standards, by the time of the Midterm Report.

Commission District Recommendation 1:

In order to increase effectiveness, the Commission recommends that the District work with the colleges to clearly delineate responsibility of each District service with relationship to corresponding College services. The Commission further recommends that each District service conduct a program review, which should include an outcomes-based assessment of its services. (Standard I.A.1, I.B.1, III.A, III.A.1.b, III.A.1.c, III.A.6, IV.B.3, IV.B.3.a, and IV.B.3.g)

All colleges are required to file a Midterm Report in the third year after each comprehensive evaluation. West Hills College Coalinga should submit the Midterm Report by **March 15, 2014**.¹ Midterm Reports provide evidence of resolution or implementation for each recommendation made by the last comprehensive evaluation team, and demonstrate that the institution has sustained any practices required to come into compliance with Eligibility Requirements, Accreditation Standards and Commission policies. The Midterm Report should also include a summary of progress on College-identified plans for improvement as expressed in the Self Study Report.

Dr. Willard Lewallen
West Hills College Coalinga
July 2, 2012

The Follow-Up Report will become part of the accreditation history of the College and should be used in preparing for the next comprehensive evaluation. The Commission requires that you give the report and this letter appropriate dissemination to your College staff and to those who were signatories of your College report. This group should include the Chancellor, campus leadership, and the Board of Trustees. The Commission also requires that the College Follow-Up Report and the Commission action letter be made available to students and the public. Placing a copy on the College website can accomplish this.

On behalf of the Commission, I wish to express continuing interest in the institution's educational quality and students' success. Professional self-regulation is the most effective means of assuring institutional integrity, effectiveness, and quality.

Sincerely,



Barbara A. Beno, Ph.D.
President

BAB/tl

cc: Dr. Frank Gornick, Chancellor, West Hills Community College District
Ms. Jill Stearns, Accreditation Liaison Officer
President, Board of Trustees, West Hills Community College District

¹ Institutions that will be preparing and submitting Midterm Reports, Follow-Up Reports, and Special Reports to the Commission should review *Guidelines for the Preparation of Reports to the Commission*. It contains the background, requirements, and format for each type of report and presents sample cover pages and certification pages. It is available on the ACCJC website under College Reports to ACCJC at: (www.accjc.org/college-reports-accjc).