



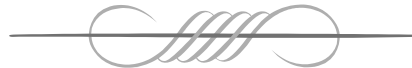
AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday – August 27, 2013

**Location: West Hills Community College District – Board Room
9800 Cody Street – Coalinga, CA 93210**

Time: 3:10 pm (time approximate after Financing Corporation meeting)

Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.



I. Call to Order/Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Joel Rogers, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. Keith Brock, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Carole Goldsmith, President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-8 Minutes
CA-9 Warrants
CA-10 Records Destruction Report

- CA-11** Notice of Completion (Informal Bid Award Project)
- CA-12** Personnel Transactions

IV. Chancellor's Office

- CO-7** Consideration of resolution in the matter of trustee absence at Board meeting
- CO-8** Consideration of request to serve alcoholic beverages at West Hills Community College Foundation sponsored events for 2013-2014
- CO-9** Consideration of new and revised Board Policies and Administrative Procedures
 - Board Policy 2010, Board Membership (REVISED)
 - Board Policy 2200, Board Duties and Responsibilities (NEW)
 - Board Policy and Administrative Procedure 2725, Board Member Compensation (REVISED)
 - Board Policy and Administrative Procedure 2735, Board Member Travel (NEW)

V. Fiscal Services

- FS-3** Fiscal Services Report
- FS-4** Consideration of 2013-2014 fiscal year budget
- FS-5** Consideration of district's participation in 2014 Chancellor's Office Tax Offset Program (COTOP)
- FS-6** Consideration of change order for North District Center Site Improvements (Phase 1) project
- FS-7** Consideration of claim for damages submitted by State Farm Insurance
- FS-8** Consideration of validation resolution in the matter of New Markets Tax Credit (NMTC) transaction
- FS-9** Consideration of bid waiver resolution in the matter of New Markets Tax Credit (NMTC) transaction

VI. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: September 24, 2013

VII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California; Lemoore, California
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CSEA; CTA

VIII. Adjournment

Personnel Transactions

1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Balderas, Gloria	Child Development Center Assistant Classified Coalinga Child Development Center	19 hrs/wk 10.5 mo/yr	Range 25 Step 1	Grant	8/12/13	Replacement for Ana Sanche
Branan, Callie	Senior Secretary Classified West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 44 Step 1	District / Grant	8/26/13	Replacement for Tina Yanez
Colin, Jessica	Child Development Center Assistant Classified Coalinga Child Development Center	19 hrs/wk 10.5 mo/yr	Range 25 Step 1	Grant	8/12/13	Replacement for Claudia Mora
Ellsworth, Timothy	Agriculture Instructor Certificated West Hills College Coalinga	221-day contract	Class V Step 10	District	8/26/13	Replacement for Linda Jacobus
Enriquez, Raquel	Child Development Center Assistant Classified Huron Child Development Center	19 hrs/wk, 9 mo/yr	Range 25 Step 1	Grant	8/1/13	Replacement for Gina Martinez
Freeman, Sharon	Agriculture Instructor Certificated West Hills College Coalinga	221-day contract	Class II Step 10	District	8/26/13	Replacement for Michael Burke
Gejeian, David	Remedial Basic Skills Instructor Certificated West Hills College Lemoore	177-day temporary contract	Class III Step 3	Grant	8/15/13	Replacement for Tammy Larson
Lopez, Sandra	Child Development Center Assistant Classified Coalinga Child Development Center	19 hrs/wk 10.5 mo/yr	Range 25 Step 1	Grant	7/11/13	Replacement for Danielle Smith
McGovern, Stefan	Head Baseball Coach/Instructor Certificated West Hills College Coalinga	199-day temporary contract	Class II Step 4	District	8/15/13	Replacement for Mike Curran
Neff, Amparo	Accounting Technician I Classified West Hills Community College District	40 hrs/wk 12 mo/yr	Range 47 Step 1	Grant	9/3/13	Replacement for Rachelle Richardson
Oiler, Norman	Agriculture Instructor Certificated West Hills College Coalinga	221-day contract	Class V Step 10	District	8/26/13	Replacement for Richard Jeffery
Padilla, Lissette	Child Development Center Assistant Classified Coalinga Child Development Center	19 hrs/wk 10.5 mo/yr	Range 25 Step 1	Grant	8/1/13	Replacement for Anita Pelletier
Rodriguez, Jazmin	Child Development Center Assistant Classified Coalinga Child Development Center	19 hrs/wk 9 mo/yr	Range 25 Step 1	Grant	8/1/13	Replacement for Sonia Romero Fenton
Uribe, Robin	Accounting Technician I Classified West Hills Community College District	40 hrs/wk 12 mo/yr	Range 47 Step 1	District	8/1/13	Replacement for Bobbi Montgomery

2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Reyes, Richard	Custodian/Groundskeeper Classified West Hills College Lemoore	24 hrs/wk	Range 37 Step A	District	8/28/13	Temporary hire while recruiting for position

3. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Sanchez, Sarah	Child Development Center Associate Teacher Classified North District Center Child Dev. Center	8/13/13 – 8/12/14	

4. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Campos, Mary Laine	Senior Secretary Classified West Hills College Coalinga	8/21/13
Haws, Sandy	Program Assistant Classified West Hills College Coalinga	8/6/13
Jacobus, Linda	ESL Instructor Certificated West Hills College Coalinga	6/1/13
Mitchell, Charlene	Senior Secretary Classified West Hills College Coalinga	1/2/14
Toledo, Angelica	Child Development Center Associate Teacher Classified West Hills College Coalinga	7/26/13